

**Kansas State Board of Nursing
SRS Learning Center
2600 SW East Circle Drive South, Room 2
Finance Committee Minutes-Approved
June 13, 2008**

Time: 8:30 a.m. –9:22 a.m.

Committee Members: Janice McCart, RN, MSM, Public Member, Chair – absent w/prior notice
Joan Sheverbush, RN, MSN, Vice Chair
Bernard Becker, Public Member

Staff: Mary Blubaugh, MSN, RN
Adrian Guerrero, I.T.M.
Inge Reed, Administrative Specialist

Call to order: The Finance Committee meeting was called to order in room 2 of the SRS Learning Center at 8:30 a.m. by J. Sheverbush, Vice Chair.

Review onsite packet: Budget FY 08/09.

Add/Rev. Agenda: Under new business: KNAP contract, Salary Market, Fingerprints and Scanners. It was moved to amend the agenda as presented. Motion #1 Becker/Sheverbush.

Minutes: The minutes of the March 19, 2008 meeting were reviewed. It was moved to approve the March 19, 2008 minutes. Motion #2 Becker/Sheverbush.

Complaints/concerns: None.

Unfinished Business:

Software: A. Guerrero reported that KSBN had a meeting with the software company June 16, 2008 to June 20, 2008. A. Guerrero also reported that the software company has a new project manager.

New Business:

KNAP Contract: M. Blubaugh reported that there was no request submitted in writing from KNAP for a raise. M. Blubaugh suggested to add in the 2010 & 2011 budget a 3% raise for KNAP.

FY 10 & 11 Budget: M. Blubaugh reported that \$18,000 will be added into the 2010 budget for the maintenance agreement for the new software.

Salary Market: M. Blubaugh reported that in the 2009 salary market approximately 50% of classified staff will receive a 5% to 10% raise, increasing the 2009 budget by \$29,200.

Scanners: A. Guerrero report that the two scanners that need to be replaced are 4 years old and have scanned over 400,000 images. It was moved to authorize staff to purchase two (2) replacement scanners at a total cost not to exceed \$7,000. Motion #3 Becker/Sheverbush.

Fingerprints: M. Blubaugh report that the KSBN fingerprint bill was amended into HB 2620 and it passed. M. Blubaugh requested that he have approval to apply a \$50,000 grant for the purchase of two (2) mobile fingerprint scanners and to build into the grant that KSBN may charge from \$5.00 - \$7.50 for fingerprinting.

Adjourn: Meeting was adjourned at 9:22.

Committee Chairperson

Date